



**GOVERNING BODY COUNCIL
S.P.W. POLYTECHNIC, TIRUPATI**

GOVERNING BODY COUNCIL MEETING OF THE
S.P.W. POLYTECHNIC, TIRUPATI

According to the letter dated 16/11/59 of the Ministry of Scientific Affairs, Govt. of India, Southern Regional Office, Madras the Governing Council is the supreme body of the polytechnics to manage all the matters of the polytechnics.

Governing Body Council as per letter **N8.65/1/77 dated 02-01-1977** of the Director of Technical Education, Andhra Pradesh addressed to the Special Officer, **S.P.W. Polytechnic, Tirupati**. shall be of consisting 20 members but may consist of preferably 15 members excluding the principal who will be ex-officio member and not more than 50% of the members of the management. For every two years the Governing body council shall be changed and there is a flexibility of continue the same members for next Governing body council based on the decision of the TTD Board of Trustees.

1. One from All India Council for Technical Education.
2. Nominee of the Central Government.
3. Nominee of State Board of Technical Education.
4. Nominee of State Government as per G.O.Ms. No.499, the Government has nominated Director of Tech. Edn. of A.P.
5. Principal, S.V. Govt. Polytechnic, Tirupati.
6. Principal, S.P.W. Polytechnic, Tirupati is the member secretary

He shall convene the body in consultation with the chairman. He will fix up the time date and prepare the items of the agenda in consultation with the chairman. He

The quorum fixed shall be three members. The convener will be present in the Governing Body Council meeting.

In the absence of the chairman, any member may be unanimously elected by the members present (in case sufficient strength for quorum stipulated is found) can be in a position to conduct the proceedings of the Governing Body Council meeting.

The convener shall prepare the agenda items after getting formal approval of the chairman. He shall get them typed, properly numbered and prepared them in the form of a book. A copy will be pasted item wise in the minute's book. The agenda shall be sent to the members by registered post and there shall be at least ten clear days for the receipt of such agenda.

The minutes book precisely paged and numbered shall be under the control of the convener to conduct the proceedings of the meeting Conducted by the chairman or chairperson personally.

The convener shall get the approval of the chairman or chairperson for signing the supplementary agenda. Any members after getting the approval of the chairman or the chair person signed bring any item to be discussed in the agenda.

The convener writes the names of the members present in the Minutes book at the time of the meeting to obtain their signatures in the book.

The TTD Trust Board in its **Resolution.No.442 dated 24.9.1988** resolved to nominate the following to the Governing body of SPW Polytechnic as follows.

1	Chairman, TTD Trust Board	Chairman of the Governing Body
2	The Executive Officer, TTD	Vice - Chairman
3	Director of Technical Education, Hyderabad.	Member
4	Principal, S.V. Govt., Polytechnic, Tirupati	Member
5	Dev. Educational Officer, TTD	Member
6	Principal, S.P.W. Polytechnic, Tirupati	Member - Secretary
7	Director of Technical Education, Government of Tamil Nadu Representation from Southern region	Member
8	Principal, representation from Southern region.	Member
9	MLA., Member, TTD Trust Board.	Member
10	MLA., Member, TTD Trust Board.	Member

FUNCTIONS OF THE GOVERNING BODY COUNCIL

The following are the actual functions of the Governing Body Council.

1. To ratify the appointments made by the staff selection Committee.
2. To promote the staff from lower cadre to the higher cadre with the Qualifications and experience are in accordance with the rules and Regulations and send them for the ratification of the management.
3. To approve the resignations submitted by the staff.
4. To grant leave, allowances, to determine conditions, to grant extension of service to staff.
3. To recommend to the management for purchasing equipment required for the syllabus and for the construction of permanent buildings for the college and hostel. Purchase of furniture required for the class rooms, office, staff rooms and labs, etc.
4. To decide to solve administrative problems in the council and delegate the powers to Executive Officer and to the Special Officer.
7. To review the action taken on the previous minutes of the council
8. To approve the budget estimates and the audited statements regarding the utilization certificate issued by the Chartered Accountant.
9. To consider the audit objections proposed in the meeting.
10. To consider the introduction of new courses proposed to be started in this polytechnic and to recommend the same to the management and to the Government.